

# DRAFT MINUTES OF THE NORTH PICKENHAM PARISH COUNCIL MEETING HELD THE PAVILION ON 4th OF MARCH, 2025

Present: Chairman T. Ryan, Vice Chairman R. Parsonson Cllr M. Cousins, Cllr T Goodwin, Cllr. D. Barrington, Cllr. M. Saxon and the Clerk (L Shepherd)

There were four members of the public along with DC F Eagle

**1. Open meeting and welcome members of the public**

Good evening and welcome to the Parish Council Meeting.

**2. To consider accepting apologies for absence**

Cllr. S Haley

**3. Village Organisation Reports**

- Breckland County Council
- Breckland Borough County
- Pickenham's Newsletter
- Women's Institute
- The Hub
- St. Andrew's Parochial Church Council
- The Poor Allotment Trust
- North Pickenham Heritage Collection

**Reports were given and will be uploaded to the Website**

**4. Declarations of interests on items on the agenda and to consider any requests for dispensations**

None

**5. To approve the minutes of the Parish Council meeting held at The Pavilion on 7<sup>th</sup> of January, 2025**

The minutes were previously circulated and agreed upon. The minutes were further agreed upon by those at the meeting and signed as accurate by Chairman Tom Ryan.

**6. To note matters arising not included on the agenda – FOR INFORMATION ONLY**

- Cllr. T Goodwin: Complaint from a member of the public on the mole hills on the playing field.
- Car parks: A meeting needs to be arranged with the owner of the garages

**7. To consider Chairman's announcements**

- None

**District update from DC F Eagle.**

- Given in yearly reports: This will be posted on the website

**8. Clerk's correspondence to be circulated:**

- Police report for October 2024
- Action is in progress for food safety requirements for the kitchen in the Pavilion

**9. To consider payment of Direct Debits and BACS from January:**

Description	Amount	Payment Method
DD	Npower Street Light Energy	£84.00
DD	Eon Pavilion Energy	£26.25
BACS	Melanie Cousins - Reimbursement for Remembrance Sunday Refreshments	£100.00
BACS	CPRE Subscription	£36.00
BACS	Norfolk Wood Interiors (Kitchen fitting)	£822.00
BACS	NGF Play Ltd. Bicycle Bearings	£59.23
BACS	HMRC Tax	£3.00
BACS	Clerk's Wage (360.46) WFH (13.50) -overpaid tax (3.00)	£370.96

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Payments for the month are sent by email to all Councillors prior to the meeting. Payments for February were agreed.

**10. To discuss organising a litter pick**

After a discussion, it was decided to arrange a litter pick on April 26<sup>th</sup>. Clerk to action equipment, flyers and arrangement with the Church. Proposed by Cllr. D Barrington seconded by Chairman T Ryan. All approve.

**11. To review and decide on the grant application from members of the Church for grass cutting**

The application has not yet been received

**12. Update on grass blocking line of sight on South Pickenham Road in front of the factory**

Has been cut, hedges have been trimmed back.

**13. Update on the Computer Equipment Grant from Breckland**

All the equipment has been purchased.

**14. Update on play equipment that needed fixing**

(Item 1) The zip wire will be fixed once the weather is better. If there is an ongoing issue with the footing in the ground, this could become a larger project to consider.

(Item 2) Bicycle: Bearings are okay, braking is the issue. To be fixed when the weather is better. Clerk to get manufacturers information to Vice Chairman R Parsonsons

**15. Update on Pavilion Kitchen and Grant Spending**

A rundown of the Grant expenditure was given and an update on remaining funds and plans for it. NCF have sent the end of grant time report. Clerk to action.

**16. Update on the culverts**

They are looking well taken care of and the work has provided the results needed.

**17. Update on the bin next to the village sign**

To be installed once the weather is warmer as a new concrete block will need to be poured.

**18. To review and approve the CCTV Policy, Training and Development Policy, Financial Regulations Policy, Health and Safety Policy, FOI Model Publication Policy**

Proposed by Vice Chair R Parsonson, seconded by Cllr. M Saxon. Passed unanimously. Clerk to update the website

**19. Planning Applications/Decisions:**

Reference Number	Address	Date	Description	Outcome/Update
APP/F2605/W/24/3356255 3PL/2024/0211/F	NORTH PICKENHAM Nelson House Houghton Lane	Jan 6, 2025	Change of use from public house (Sui Generis) to a single dwelling-house (C3)	Under Appeal  (All Comments Submitted)

**20. To decide on matters for inclusion on the next agenda**

- Car Park
- Credit Card for the Parish Council
- Grant application from the Church
- Update on bin
- Update on play equipment
- Mole hills
- Request for a new photocopier from the editor of the Pickenham's Periodical
- Defibrillator in the Church needing attention

**21. Motion to allow the public to speak**

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Vice Chair R Parsonson proposed, Chaiman T Ryan seconded. Passed unanimously

- The Parish Council only have one defibrillator at the moment. Cllr. D Barrington has applied for a second one from the British Heart Foundation and has been notified that the application ticks all the criteria for a second one, put at the Hub. Accessible 24/7.
- There was a discussion over the Defibrillator at the Church and whether or not it needs upgrading.
- There was a discussion over road closures and there needing to be better notice. Clerk to action.
- State of the pavement at the top of White Oaks and the overgrowth.

**The meeting ended at 21:06 PM**

**Next meeting: Annual Parish Council Meeting: May 7th, 2025**

Please note: Meetings are recorded to help with the accuracy of taking the minutes and after these minutes are approved the recording is deleted.