

APPROVED MINUTES OF THE NORTH PICKENHAM PARISH COUNCIL MEETING
HELD THE PAVILION ON
5th MARCH 2024

Present:

Chairman T. Ryan, Vice Chairman T. Goodwin, Cllr M. Cousins, Cllr R Parsonson, Cllr. D. Barrington, County Cllr. F. Eagle & Parish Clerk, Laurie Shepherd. There were 6 members of the public.

1. Open meeting and welcome members of the public
2. To consider accepting apologies for absence
Cllr. S. Haley, Cllr. M. Saxon
3. Village Organizations Reports
Reports received from Norfolk County Council, Breckland County Council, Poor Allotment Trust, Pickenham's Newsletter, WI, St Andrews Parochial Church Council and the Hub. Reports will be put on the website. A few oral reports were given at the meeting. The Clerk will summarize and post on the website, shortly.

Outside of the report, the Pickenham's Periodical updated the council on the issues of the previous printing. The printer (which belongs to the Parish Council) had been moved to the Pavilion to store. However, when volunteers went to print the March issue, the printer was not working. After a review it was determined that it was too cold in the Pavilion for the printer to be stored there. Plans are in place to move the printer to the Hub. Unfortunately, due to this problem, the Periodical had to get the March issue printed last minute at The Busy Bee in Swaffham which was considerably more expensive than it usually is to print. The Periodical asks North Pickenham Parish Council for a donation one-off funding of £295 to ease the drain on the Periodical's finances.

Cllr. R. Parsonson asked that the last years accounts and bank accounts be presented to the council ASAP so councillors could assess the request.

4. Declarations of interests on items on the agenda and to consider any requests for dispensations
None
5. To approve the minutes of the Parish Council meeting held at The Pavilion on 9th of January, 2023
The minutes were agreed by everyone who attended the meeting. The minutes were signed by the Chairman.
6. **To note matters arising not included on the agenda – FOR INFORMATION ONLY**
 - An oak log has been donated to North Pickenham Parish Council from the owners of the Industrial Estate in North Pickenham to be used for a new wooden man. Currently, Chairman T. Ryan is looking for a wood carver to give a quote.
 - The Heritage Centre is on track to form and name trustees. It has been delayed due to medical appointments and issues.
7. To consider Chairman's announcements
 - The work on the Disabled Toilets has been completed. The painting of the ceiling has been completed as well. Many thanks to Cllr. D. Barrington, Pete Greenwell, Mark Symonds, and Joe and Laurie Shepherd for their time in painting the ceiling.
8. Clerk's correspondence to be circulated:
 - Police Reports for the Swaffham Area.

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- The Clerk has ordered a framed portrait of His Majesty King Charles III, which is available free of charge to all Parish Councils. Delivery is expected between now and April

9. To consider payment of Direct Debits and BACS: December

Description	Amount	Payment Method
DD	Npower Street Lights	90.22
DD	E-ON Pavilion Electricity	38.41
BACS	Mr. T. Ryan (B&Q Paint)	£35.00
BACS	Mr. T. Goodwin (Viking Signs, No Littering)	£34.56
BACS	Lisa's Café (Remembrance Sunday Refreshments)(Not on Bank Records)	£100.00
BACS	Clerk's Wage (322.92) WFH (13.50)	£336.42

Payments for the month are sent by email to all Councillors prior to the meeting. Payments for January and February to be agreed.

- 10.** Update for Picnic Table on the Playing Field
Work to be deferred until it warms up and the table is in more demand.
- 11.** Update for The North Pickenham Heritage Centre
A total of £200 has been donated to the Heritage Centre. It is currently being held in the North Pickenham Parish Council Bank account and will be transferred to the Heritage Collection's Bank once the Charity is set up.
- 12.** Update on prices for a carpark
Cllr. S. Haley not present to give an update.
- 13.** To discuss and decide position on the Norwich Western Link
North Pickenham Parish Council was sympathetic to the position of the Wensum Group. District Cllr. F. Eagle gave a short explanation of the need for the Norwich Western Link. It has been expensive, but it will ease traffic on the smaller farm roads. It will also ensure that the International Airport in Norwich will remain open, keeping options available. It is a necessary advancement of the roads and if not done now, will need to be done in the future. All the councillors of North Pickenham understood this viewpoint.
- 14.** To review and adopt the Internal Control Policy
The policy was reviewed and adopted. The website will be updated.
- 15.** To review and adopt the Risk Assessment Policy
The policy was reviewed and adopted. The website will be updated
- 16.** To review and adopt the Health and Safety Policy
The policy was reviewed and adopted. The website will be updated.
- 17.** To review and adopt a Fire Risk Assessment Policy
Cllr. R. Parsonson adopted the template to suit North Pickenham. It was adopted and will be put on the website.
- 18.** To review the Village Asset List
Clerk to update with most recent changes and put the amended list on the website.

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19. Planning Applications/Decisions:

Reference Number	Address	Date	Description	Outcome/Update
3PL/2023/1218/F	NORTH PICKENHAM: Former North Pickenham Airfield Hilborough Road	Dec 22 nd 2023	Permission for 24 industrial units covering part of the site constituting Use Classes B8, E(g)(i)(ii)(iii). (ii) Change of Use for the remainder of the site to be used for industrial and Use Class B8 Storage	Undecided (No objections to be submitted)
3PN/2024/0007/UC	NORTH PICKENHAM: Land at Factory Lane	Feb 22 2024	Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to a Dwelling (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA	Undecided (No objections, to be submitted)
3PL/2024/0121/F	NORTH PICKENHAM: Manor Farm	Feb 26 2024	Proposed change of use of agricultural land to permit the creation of a dog walking field, with associated fencing, car parking and highway access	Undecided (No objections to be submitted)

There was a discussion over Planning Application 3PL/2024/0121/F. The proposers of the application were in attendance to answer questions. Cllr. T. Goodwin mentioned it seemed like a lot of work to which they replied that dog fields you can book are rapidly gaining in popularity. They have many different uses, but mainly it provided a safe and controllable location where dog owners can feel comfortable to let their dogs off their leash and use the opportunity for training. There was a question on how it would work to which they replied there would be a website where you can book your slot and be given a code to open the gate. It would be one booking at a time. District Cllr. F. Eagle said that these are being viewed very favorably by councils as they protect wildlife, nesting grounds, sheep and even the dogs themselves. Chairman T. Ryan mentioned that as it is a booking system there wouldn't be an overflow of cars out the front, only one or two. A member of the public said it is favorable in that there would be a dedicated area for re-call training which would protect children from training that would otherwise be done on the playing field. Another member of the public mentioned that the field in question seemed quite far out of the village for those on foot. The proposers said that it was just one field up from the edge of the village and of course there is the option to drive and park out the front. Also, it isn't favorable to have a dog running field in the village as it takes away from the experience and could be an issue to people walking on the pavement.

20. To decide on matters for inclusion on the next agenda.

Car park options, Picnic Table, A one off request for funding £295 donation to the Pickenham's Periodical.

21. Motion to allow the public to speak

None

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The meeting closed at 21:17 pm.

Next meeting 7th May, 2024 at 7:30pm.