

NORTH PICKENHAM ANNUAL PARISH MEETING - AGENDA

The meeting will take place at The Pavilion in North Pickenham on Tuesday 5th of March at 7:30pm.

All Councillors are summoned to attend.

1. Open meeting and welcome members of the public
2. To consider accepting apologies for absence
3. Village Organizations Reports
 - Norfolk County Council
 - Poor Allotment Trust
 - Pickenham's Newsletter
 - Women's Institute
 - North Pickenham Community Project
 - St. Andrew's Parochial Church Council
4. Declarations of interests on items on the agenda and to consider any requests for dispensations
5. To approve the minutes of the Parish Council meeting held at The Pavilion on 9th of January, 2023
6. **To note matters arising not included on the agenda – FOR INFORMATION ONLY**
7. To consider Chairman's announcements
 - The work on the Disabled Toilets has been completed
8. Clerk's correspondence to be circulated:
 - In the Swaffham area, the following crimes were reported in December 2023: 10 anti-social behavior, 28 violence & sexual offences, 10 criminal damage and arson, 8 theft crimes, and 4 shoplifting crimes.
 - The Clerk has ordered a framed portrait of His Majesty King Charles III, which is available free of charge to all Parish Councils. Delivery is expected between now and April
9. To consider payment of Direct Debits and BACS: December

Description	Amount	Payment Method
DD	Npower Street Lights	90.22
DD	E-ON Pavilion Electricity	38.41
BACS	Mr. T. Ryan (B&Q Paint)	£35.00
BACS	Mr. T. Goodwin (Viking Signs, No Littering)	£34.56
BACS	Lisa's Café (Remembrance Sunday Refreshments)(Not on Bank Records)	£100.00
BACS	Clerk's Wage (322.92) WFH (13.50)	£336.42

Payments for the month are sent by email to all Councillors prior to the meeting. Payments for January and February to be agreed.

10. Update for Picnic Table on the Playing Field
11. Update for The North Pickenham Heritage Centre
12. Update on prices for a carpark

WEBSITE ADDRESS IS: <https://nthpickenhamparish.wixsite.com/nthpickenhampc>

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13. To discuss and decide position on the Norwich Western Link

14. To review and adopt the Internal Control Policy

15. To review and adopt the Risk Assessment Policy

16. To review and adopt the Health and Safety Policy

17. To review and adopt a Fire Risk Assessment Policy

18. To review the Village Asset List

19. Planning Applications/Decisions:

Reference Number	Address	Date	Description	Outcome/Update
3PL/2023/1218/F	NORTH PICKENHAM: Former North Pickenham Airfield Hilborough Road	Dec 22 nd 2023	Permission for 24 industrial units covering part of the site constituting Use Classes B8, E(g)(i)(ii)(iii). (ii) Change of Use for the remainder of the site to be used for industrial and Use Class B8 Storage	Undecided
3PN/2024/0007/UC	NORTH PICKENHAM: Land at Factory Lane	Feb 22 2024	Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to a Dwelling (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA	Undecided
3PL/2024/0121/F	NORTH PICKENHAM: Manor Farm	Feb 26 2024	Proposed change of use of agricultural land to permit the creation of a dog walking field, with associated fencing, car parking and highway access	Undecided

20. To decide on matters for inclusion on the next agenda.

21. Motion to allow the public to speak

Next meeting – May 7th 2024: Annual Parish Council Meeting

Please note: Meetings are recorded to help with the accuracy of taking the minutes and after these minutes are approved the recording is deleted.

The Public and Press are warmly invited to attend.

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Signed: LShepherd - Date: February 28th, 2024

Mrs L Shepherd Parish Clerk to the Council and Responsible Financial Officer

Telephone: 07597561478