

NORTH PICKENHAM PARISH COUNCIL MEETING - AGENDA

The meeting will take place at The Pavilion in North Pickenham on Tuesday 2nd of September, 2025 at 7:30pm.

All Councillors are summoned to attend.

1. Welcome to the Parish Council Meeting
2. To consider accepting and approving apologies for absence
3. Declarations of interests on items on the agenda and to consider any requests for dispensations
4. To approve the minutes of the Parish Council meeting held at The Pavilion on 1st of July 2025
5. To consider applications for co-option and resolve to fill the vacancies for Parish Councillors arising
6. **To note matters arising not included on the agenda – FOR INFORMATION ONLY**
7. Adjournment for public participation (10 minutes)

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.

8. To consider Chairman's announcements
9. Clerk's report
10. To approve and adopt the following policies
 - a. Safeguarding Policy
 - b. CCTV Policy
11. To consider and approve payments of Direct Debits and BACS: July and August. To receive income update, bank reconciliation and budget monitor for August.

PAYMENTS – Sent to Councillors every month prior to the meeting

Payment Method	Description	Total
DD	E-ON Pavilion Electricity July	£23.20
BACS	TTSR Grass Cutting (Playing Field + Verges)	£950.48
BACS	Nordwell Fire Extinguisher Check	£71.82
BACS	Clerk's wages July (361.66) WFH Allowance (13.50)	£375.16
BACS	HMRC Tax	£2.42
BACS	Backdated pay agreement	£45.76
DD	TUFTS (General Maintenance)	£70.68
BACS	E-ON Pavilion Electricity August	£33.78
BACS	Cozens Street Light Maintenance (Aug/Sep/Oct)	£30.00
BACS	Clerk Expenses (DBS Check)	£21.50
BACS	Clerk's Wages June (371.73) WFH Allowance (13.50)	£385.23

12. To receive an update on the zip line, bin, and bench
13. To discuss and decide on planting the tree on the corner of South Pickenham Road and The Street thereby taking responsibility of maintaining the tree.

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14. To receive an update on the lease between NPHC and NPPC

15. Planning Applications/Decisions:

REFERENCE:	PL/2025/1069/DCA
PROPOSAL:	Discharge of condition 3 on pp 3PL/2024/0211/F (allowed on appeal APP/F2605/W/24/3356255)
APPLICANT:	Mr. and Mrs. Pyne
LOCATION:	Nelson House Houghton Lane, North Pickenham, Swaffham, Norfolk, PE37 8LF

16. To decide on matters for inclusion on the next agenda.

17. Motion to allow the public to speak

Next meeting – November 4th 2025: Parish Council Meeting

18. To approve a motion to exclude the press and public for the next item as their presence would be prejudicial to public interest due to the confidential nature. In accordance with Public Bodies (Admissions to Meetings) Act 1960 s1 (2)

19. To discuss annual appraisal for the clerk

Please note: Meetings are recorded to help with the accuracy of taking the minutes and after these minutes are approved the recording is deleted.

The Public and Press are warmly invited to attend.

Signed: *Laurie Shepherd* Laurie Shepherd - Date: August 28th, 2025

Mrs L Shepherd Parish Clerk to the Council and Responsible Financial Officer Telephone: 07597561478