

NORTH PICKENHAM PARISH COUNCIL MEETING - AGENDA

The meeting will take place at The Pavilion in North Pickenham on Tuesday 4th of November, 2025 at 7:30pm.

All Councillors are summoned to attend.

1. Welcome to the Parish Council Meeting
2. To consider accepting and approving apologies for absence
3. Declarations of interests on items on the agenda and to consider any requests for dispensations
4. To approve the minutes of the Parish Council meeting held at The Pavilion on 2nd of September 2025
5. To consider applications for co-option and resolve to fill the vacancies for Parish Councillors arising
6. **To note matters arising not included on the agenda – FOR INFORMATION ONLY**
7. Adjournment for public participation (10 minutes)

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.

8. To consider Chairman's announcements
9. Clerk's report
10. District Councillor's Report
11. To approve and adopt the following policies
 - a. Co-option Policy
12. To consider and approve payments of Direct Debits and BACS: September and October. To receive income update, bank reconciliation and budget monitor for September and October

PAYMENTS – Sent to Councillors every month prior to the meeting

Payment Method	Description	Total
DD	Npower – Backdated, Street Light Energy	£507.74
DD	E-On Pavilion Energy September	£23.74
BACS	Sep Clerk's Wages (371.73)WFH Allowance (13.50)	£385.23
BACS	TTSR Grounds Maintenance (Playing Field + Verges)	£950.48
DD	Npower – October Street Light Energy	£62.29
DD	E-On Pavilion Energy October	£30.87
BACS	Oct Clerk's Wages (371.73)WFH Allowance (13.50)	£385.23
BACS	HMRC PAYE Tax	£2.40
BACS	George TUFTS (Sand for War Memorial)	£10.78

Income

Payment Method	Description	Total
BACS	Precept – Second instalment	£5,333.00
BACS	Interest	£34.69

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13. To review the preliminary budget and decide on the precept for 2026/2027
14. To discuss and decide on Remembrance Sunday service and refreshments
15. To discuss and decide on the quote for hard wood for the benches
16. To discuss and decide on a quote to install the bin
17. To discuss the outcome of the clerk contacting the Dog Warden
18. To discuss and approve a booking form for the Pavilion
19. To discuss and decide if the Parish Council wish to pursue installing an "Animal Crossing" sign on the far side of the bridge on Houghton Lane
20. Planning Applications/Decisions:

REFERENCE:	PL/2025/1296/VAR
PROPOSAL:	Variation of condition 2 on PP 3PL/2022/1201/F Proposed amendments to approved elevations, floor plans to dwelling, revisions to approved double garage plot & revision to approved site plan (amended access).
APPLICANT:	Mrs M Rogers (Narfold Holdings)
LOCATION:	Land Off Houghton Lane, North Pickenham
21. To decide on meeting dates for 2026
22. To decide on matters for inclusion on the next agenda.
23. Motion to allow the public to speak

Next meeting – January 5th 2026: Parish Council Meeting

Please note: Meetings are recorded to help with the accuracy of taking the minutes and after these minutes are approved the recording is deleted.

The Public and Press are warmly invited to attend.

Signed: *Laurie Shepherd* Laurie Shepherd - Date: October 28th, 2025

Mrs L Shepherd Parish Clerk to the Council and Responsible Financial Officer Telephone: 07597561478